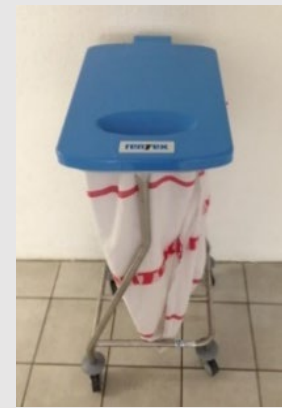


# Bed linen Service – Holzstrasse 11A and the ground floor Studio

1. The Housing Office provides a bed linen service. Every two weeks you can change the bedlinen (pillow case cover, duvet cover and bed sheet).



2. **Only put the used bed linen into the collection bags** (basement of the main house, you will find the key to the main house hanging on the wall along with the "Green Living Instructions Folder"). **Do not put your white mattress protector cover into the container!** Please wash and dry this yourself.
3. If the bag is full, close it and put a new one in the holder.
4. Private items will be disposed by the bed linen company.



Bed sizes: **Small** (90 cm): → **Green**  
**Big** (140-180 cm): → **White**

## Checking out

1. Please take off the used bed linen and put it in the bed linen container (picture above).
  2. Take off the mattress protector cover and place it on the floor.
- Place a new set of bedlinen on the bed.



### **Important:**

If you place your mattress protector cover sheet in the bed linen container, we will never be able to retrieve this again and we are forced to buy a new one.

**In this case we have to charge you for the cost of a replacement, min. CHF 40.00.**